

NATO UNCLASSIFIED

HEADQUARTERS ALLIED MARITIME COMMAND

INTERNSHIP PROGRAMME

JOB DESCRIPTION

DIVISION: COMMUNICATION DIRECTORATE

BRANCH: PUBLIC AFFAIRS

DESCRIPTION OF INTERNSHIP PROJECT (as a minimum should cover principal duties and tasks):

- Responsible to CPAO for support to Allied Maritime Command for all matters pertaining to Public Affairs, including performing as the specialist videographer to support the Headquarters, including Exercises, Operation Sea Guardian and Standing Naval Forces (SNFs) operational programs

The intern should be willing to accept temporary duty travel and the performance of official duties on behalf of HQ MARCOM at locations within MARCOM's Area of Responsibility (AOR).

EXPECTED DELIVERABLES:

All video production required to support MARCOM, the Standing NATO Forces (SNFs) and NATO STRATCOM objectives as a whole. The production includes video pieces for MARCOM/NATO websites and Social Media platforms. The production may include shooting and assembling or only assembling provided images on a case by case basis.

MINIMUM LEVEL OF EDUCATION:

Student or Graduate of a Bachelor in Video Production studies

AREA OF STUDIES: Film/Video Production

ADDITIONAL SPECIALTIES: Digital Media Production.

FIELD OF EXPERIENCE/INTEREST: Documentary Film-Making; Post-Production; Animation and Graphics.

SKILLS: Interpersonal skills (to work with people of different nationalities, backgrounds, helping them to feel comfortable in front of a camera). Time Management (to work with tight deadlines capturing action on once-in-a-lifetime opportunities).

IT SKILLS: Field experience with Video editing software preferably with Adobe Premiere Pro, Adobe Photoshop, Adobe InDesign and Microsoft Office.

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SECURITY CLEARANCE LEVEL REQUIRED: NATO SECRET

PRIMARY SPONSOR: Cdr Erik Reynolds Tel no 01923 95656763

ALTERNATE SPONSOR: Mr Luis Brito Tel no 01923956596

PREFERRED START DATE: 1ST quarter 2020

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